



07 Appointments by Council

7.1 Team Leader

- 7.1.1 Any Senior or Associate ACTISA member may apply to be Team Leader.
- 7.1.2 ACTISA may advertise the position of Team Leader for any event in which its skaters are participating.
- 7.1.3 Written applications must be submitted to ACTISA Council by the due date.
- 7.1.4 ACTISA will consider all applications on merit.
- 7.1.5 ACTISA will notify the successful applicant as soon as possible.
- 7.1.6 The duties of team leader will commence with their arrival at the event and conclude with their departure.
- 7.1.7 Team Leaders are not responsible for expenses of anyone other than themselves.
- 7.1.8 All ACTISA Team Leaders are required to follow all applicable regulations, policies and codes of conduct endorsed by ACTISA, ISA and the ISU.
- 7.1.9 Any ACTISA member wishing to be a Team Leader for ISA to an international championship event is required to submit an ACTISA endorsed application to ISA by the due date.

7.2 Other Duties

- 7.2.1 In the event that particular duties cannot be performed by Council members, the Council may delegate them to ACTISA members who have not been elected or co-opted to the Committee.
- 7.2.2 The delegated officer(s) is required to follow all applicable regulations, policies and codes of conduct endorsed by ACTISA, ISA and the ISU.
- 7.2.3 Where practical, the delegated officers(s) shall report on their activities to ACTISA at each council meeting either in writing or verbally if permitted to attend.
- 7.2.4 Where possible, the handling of any cash money by non-committee members should be minimised.
- 7.2.5 Unless prior approval is given, any money accepted for any purpose on behalf of ACTISA must be properly acquitted and paid in full into the ACTISA account prior to the deduction of any expenses.